# Masonic Homes of California masonichome.org

## **Licensed Vocational Nurse**

Join our Nursing Team at the Masonic Home in Union City. We focus on resident centered care, and the Nursing Team is at the core of that care. If you want to make a difference by joining a mission driven organization celebrating more than 100 years of caring for community members, consider this role!

The LVN has the responsibility of total resident care for independent and assisted living residents. The LVN performs professional nursing duties in accordance with the Masonic Homes and state RCFE regulations. This position reports to the Director of Health Services and may be required to supervise other staff positions. This is part time position.

### **JOB RESPONSIBILITIES**

- Responsible for nursing care, medication administration and treatments for ٠ assisted living residents in compliance with Federal & State regulations and the Masonic Homes guidelines.
- Responsible for the admissions of new residents to include all admission assessments, the assessment of resident health status for both new and existing residents, the subsequent development of the service plan and documentation.
- Recognize changes in conditions of residents and notifies physicians and/or ٠ family members of any change in resident's health and provides proper documentation.
- Performs periodic audits and reviews clinical systems to ensure compliance with State regulations and Masonic Homes policies and procedures as assigned.
- Initiates writing and updating Resident Assessment and Service Plans as resident's condition changes, in collaboration with active living, social services, and dietary services.
- Supervise resident care personnel on shift ٠ Maintains close communication with all departments and staff members, Health Services Director, health care professionals and families about the needs of residents
- Interacts directly with MD and other providers as necessary to ٠
- Monitors medications of residents as ordered by MD; ٠
- Administer intramuscular, intradermal, and sub-cutaneous injections. ٠
- Chart medications and treatments according to procedure ٠
- Verify inventory of drugs covered by Controlled Substances Act of 1970
- Ensure that individual Resident Assessment and Service Plan is followed •

### SKILLS, ABILITIES AND EXPERIENCE

- Ability to perform nursing care per current community standard for long term care.
- Interact effectively with residents, visitors, administration, physicians, volunteers and staff;
- Knowledge of State and Federal laws and regulations governing Long Term Care
- Ability to read, write and speak English in a clear manner
- Ability to understand and respond appropriately to cultural diversity
- Excellent oral and written English proficiency
- Proficient in using electronic health records systems

### EDUCATIONAL REOUIREMENTS/LICENSES/CERTIFICATES

- Graduate of an accredited nursing program.
- One or more years of long term care nursing experience as a licensed nurse.
- Currently licensed as LVN to practice in the State of California
- Basic Life Support (BLS) certification

The Masonic Homes of California are committed to a culture of Leadership. Our culture is to provide superior service to members, residents and staff through a sound and progressive model of service and care which aligns our mission, vision and operations. We demonstrate excellence in core services and place value on high quality job performance, professional development, effective time management, budget management, workplace safety and resident/employee satisfaction. We are dedicated to disciplined innovation and continuous quality improvement – we are a learning company. We are committed to sharing our knowledge and being an organization that attracts the best and brightest talent. We are team-oriented, caring and honest.

For consideration, send your resume to: masonicareers@mhcuc.org