



# COMMUTER PLAN OVERVIEW



## WHAT IS A COMMUTER PLAN?

A Commuter Plan allows you to set aside salary before any taxes are taken out and use those funds to pay for qualified mass transit or parking expenses you incur to get to and from your primary place of employment. This plan can save you up to 30% on qualified expenses.

## HOW TO USE YOUR BENEFITS CARD

Use your Benefits Card to pay for eligible parking expenses or request reimbursement via direct deposit or check. Some parking and mass transit facilities are not properly coded to accept Benefits Cards. If your Benefits Card declines, this is generally the reason. Please be prepared to pay out of pocket and request reimbursement. Igoe recommends that you include a receipt with your request for reimbursement however receipts are not required if the parking facility does not supply you with one.

## EXAMPLES OF ELIGIBLE EXPENSES FOR EACH CATEGORY:

### MASS TRANSIT

- Subways
- Tokens/Vouchers
- Trains
- UberPool/Lyft Line

### PARKING

- Garages
- Lots
- Parking near mass transit
- Parking near place of work



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